



**DORSET
POLICE**

VOLUNTEER SUPPORT SCHEME ROLE DESCRIPTION

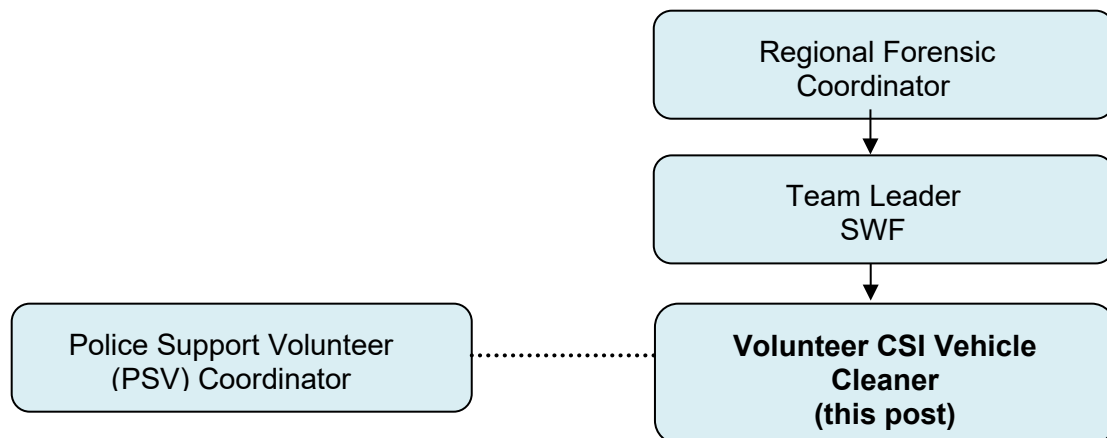
Role Title:	Volunteer CSI Vehicle Cleaner
Post Number:	DP4282
Division/Department/Section:	Poole and Weymouth
Line Manager:	PSV Coordinator and Team Leader SWF

1. PURPOSE

This role will provide assistance to CSI team by assisting with the cleaning and checking of CSI vehicles.

The CSI vehicles will be cleaned to a high professional standard.

2. POSITION IN THE ORGANISATION



(b) Staff who work directly for this post

None

3. MAIN RESPONSIBILITIES

INPUT	OUTPUT
The cleaning of the bodywork and outside of the CSI vehicles.	Clean and professional appearance of CSI vehicles.
Vacuuming and cleaning the inside of CSI vehicles.	Will give CSI team a clean and hygienic vehicle.

Maintaining vehicles store cupboard.	To ensure supplies do not run out of basic materials required.
4. MAIN CONTACTS	
1.	Regional Forensic Coordinator - SWF
2.	Team Leader - SWF
3.	Crime Scene Managers & Crime Scene Investigators
4.	Police Support Volunteer Coordinator
5. SPECIAL CONDITIONS	
<p>Post holder will need to have their DNA and fingerprints taken for this role.</p> <p>Post holder will be carrying out duties outside.</p>	
6. KNOWLEDGE & SKILLS	
ESSENTIAL: Motivated and hard-working Integrity, reliability and self-discipline	DESIRABLE: Knowledge or interest in motor vehicles Full UK Driving Licence
7. ADDITIONAL INFORMATION	
<p>The aim of this proposal is to commit suitably trained and reliable volunteers in complete accordance with the current Dorset Police Volunteers policy. The roles, which they would undertake, are such that they would not impact upon existing posts within the department/division.</p> <p>The responsibility still lies with the CSI team to deep clean and detect any defects prior to usage as per normal procedure.</p> <p>Hours to suit post holder, however there is a request in line with the volunteer policy that four hours volunteering is undertaken each month.</p>	
8. TERMS OF APPOINTMENT	
In accordance with the current Dorset Police Volunteers policy.	